



20 QUESTIONS FOR LEADERS ABOUT WORKPLACE PSYCHOLOGICAL HEALTH AND SAFETY

Organizational leadership can use the following questions to ensure that the workplace prioritizes and protects psychological health and safety for employees. These guiding questions are a place for leadership and/or a safety committee to start the process of improving safety for everyone who walks through the organization’s doors.

1	Is employee psychological health and safety a stated priority in our organizational policy statement?
2	Do people in our organization have a common understanding of a psychologically safe workplace?
3	Is our management team familiar with the legal and regulatory requirements and expectations related to workplace mental health and psychological safety?
4	What is the cost of stress-related illnesses — both physical and mental — to our organization?
5	Is there a system in place to measure the rates of both absenteeism and presenteeism (being unproductive while present at work) in our organization and what percentage of these may be related to psychological health and safety issues?
6	What percentage of your disability claims do you believe are related in whole or in part to mental health issues or workplace conflict issues?
7	Do our policies align with occupational health and safety, labor law, tort law, contract law, and employment standards with respect to psychological health and safety?
8	Is there a process in place to encourage frontline managers to provide a psychologically safe workplace through such measures as performance indicators and evaluation methods?
9	Are those whose position includes managing, supervising, or supporting employees, adequately trained, skilled, or competent to make sound decisions?
10	Do the leaders and management in our organization recognize and respond to conflict in a timely and effective manner?



11	Are the leaders and management in our organization trained to identify the difference between a mental health problem and a performance issue?
12	Does our organization have a policy on work-life balance?
13	Does our organization work to prevent physical, relational, or emotional harassment, bullying, or aggression?
14	Does our organization help prevent discrimination by providing all employees with a basic level of knowledge about mental health issues?
15	Do we have crisis response policies and processes in place for issues such as suicide, violence, threats of violence, or emotional breakdowns at work?
16	Does our organization have a process allowing for open communications between managers, supervisors and employees that assist us to address the needs of co-workers who are traumatized by personal or workplace issues?
17	Do we have a return to work policy that takes into account the emotional, psychological, and interpersonal challenges and allows union/employee representatives a role to play in the return to work process including having the opportunity to provide input on the return to work process?
18	Do we know how to reasonably accommodate those with a mental health challenge at work?
19	What resources in our organization and/or community exist for employees struggling with mental health issues?
20	Is our organization exposed to complaints concerning the duty to reasonably accommodate persons with mental disabilities, which may include depression or anxiety-related disorders?

Source:

Great-West Life Centre for Mental Health in the Workplace (2018). 20 Questions for Leaders About Workplace Psychological Health and Safety. *Workplace Strategies for Mental Health*. <https://www.workplacestrategiesformentalhealth.com/job-specific-strategies/20-Questions-for-Leaders-About-Workplace-Psychological-Health-and-Safety>.