

**NORTH SHORE - LIJ HEALTH SYSTEM**  
**FACULTY PRACTICE PLAN**  
**JOB DESCRIPTION**

**JOB TITLE** : PRACTICE SOCIAL WORKER - MSW

**DEPARTMENT** :

**REPORTS TO** :

<b>POSITION SUMMARY</b>	Performs psychosocial assessments of and on-going direct social work services to patients and families; participates in formulating and implementing discharge plans; identifies unmet psychosocial needs and develops programs to address those needs; participates in educational activities and functions in collaborative care (behavioral health integration into primary care).
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>* 1. Performs psychosocial assessment of patients and families. <ul style="list-style-type: none"> <li>• Provides introduction and orientation to newly admitted patients/families.</li> <li>• Evaluates new admissions by interviewing patients and families, contacting other agencies, if indicated, and reviewing available information.</li> <li>• Prepares psychosocial assessments of patients and families using knowledge and understanding of needs of adults/geriatrics.</li> <li>• Prepares comprehensive care plans.</li> <li>• Participates in interdisciplinary team meetings.</li> <li>• Maintains documentation of initial contacts with patient/families and of psychosocial assessments.</li> </ul> </li> <li>* 2. Formulates and implements psychosocial treatment plans. <ul style="list-style-type: none"> <li>• Employs clinical skills in counseling individuals and families regarding coping/adjusting to illness and placement and discharge planning.</li> <li>• Formulates and implements discharge plans.</li> <li>• Establishes and maintains professional relationship with patients and families.</li> <li>• Incorporates knowledge of community resources and entitlement programs in planning.</li> <li>• Negotiates community systems and programs.</li> <li>• Collaborates with interdisciplinary team.</li> <li>• Implements and continuously evaluates treatment plans.</li> <li>• Provides social work services in accordance with required standards.</li> <li>• Utilizes knowledge of financial/reimbursement/regulatory systems and requirements in providing services to patients and families</li> <li>• Completes MDS forms, as required.</li> <li>• Anticipates needs/problems in case management.</li> <li>• Maintains documentation of case activity/data.</li> </ul> </li> <li>* 3. Identifies unmet psychosocial needs and develops programs to address them. <ul style="list-style-type: none"> <li>• Collaborates with staff to identify unmet needs.</li> <li>• Participates with staff in group functioning – Patient Council and other patient/family groups.</li> <li>• Coordinates family groups.</li> <li>• Utilizes knowledge of Social Work treatment modalities in assessing</li> </ul> </li> </ul>

PRACTICE SOCIAL WORKER - MSW

	<p>program needs.</p> <ul style="list-style-type: none"> <li>* • Represents the facility and department when meeting with community agencies.</li> </ul> <p>4. May participate in funding activities to solicit funds from government and private sources to ensure continued program development. May also develop and write funding proposals. Travel to community meetings and/or community resources may be required.</p> <ul style="list-style-type: none"> <li>* •</li> </ul> <p>5. Confers with professional, administrative, medical and managerial staff with regard to resolution of problem situations.</p> <ul style="list-style-type: none"> <li>* •</li> </ul> <p>n.</p> <p>6. Functions in collaborative care: behavioral health screening, brief intervention; interaction with primary care physicians; facilitates treatment (pharmaco-therapy, tele-psychiatry and referral to psychiatrist).</p> <p>7. Performs related duties, as required.</p> <p><b>*ADA Essential Functions</b></p>
<p><b>REQUIRED EXPERIENCE AND QUALIFICATIONS</b></p>	<ul style="list-style-type: none"> <li>• Master’s Degree in Social Work, required.</li> <li>• NYSED licensed master social worker (LMSW) required within one (1) year of employment, required.</li> <li>• Clinical experience, preferred.</li> <li>• Valid driver’s license, required.</li> </ul>

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**Department Head Signature** **Date**

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**Human Resources Signature** **Date**